



## Watts Learning Center Foundation Regular Meeting of the Board of Directors

### Minutes of the May 9, 2019 Meeting

Watts Learning Center Charter Middle School  
Room: 2-311  
8800 South San Pedro Street – Los Angeles, CA 90003

**The Mission of the Watts Learning Center Elementary and Middle School is to provide a World-Class, Child-Centered, K-8 Institution of Learning with Strong Ties to Families and the Community.**

#### ROLL CALL

The meeting was called to order at 3:45pm by Eugene Fisher at the WLCCMS. The following Board Members, Staff and Guest were present:

Board Members: Eugene Fisher, David Mora, Darell Schregardus, Glen Polson

Staff: Kelly Baptiste, Miguel Gamboa, Derek Hubbard, Alexis Rodriguez, Ryan Griffin, Sandra Fisher, Julieta Yanez, Jessenia Morales, Felicia Collins

Guest: Pierre Perez of ExED, Nancy Cook, John Yelding, Hannah Schill, Carolina Pai, Meredith Cashman, Juan Hernandez, Aldofo Magarin, Jessica Craft, Caitlin Emerson (All from Hope College)

#### PUBLIC COMMENTS

There were no public comments at this meeting.

#### APPROVAL OF AGENDA AND MINUTES

Approval of May 9, 2019 Agenda (Approved: Mora/Schregardus)

Yes Vote: Schregardus, Polson, Fisher, Mora

Approval of March 28, 2019 Meeting Minutes

(Approved: Polson/Schregardus)

Yes Vote: Schregardus, Polson, Fisher, Mora **PRESIDENT'S REPORT BY EUGENE FISHER,**

#### BOARD CHAIR

Staff Appreciation – Thank you to Glen Polson and his family for his hospitality in hosting the Staff Appreciation on May 5<sup>th</sup>.

Proposed Board Addition – Eugene Fisher nominated John Yelding from Hope College to the WLC Board. Vote will be completed at the next Board Meeting. John Yelding would take the position of Dr. Howard who has taken a leave of absence due to his extensive work at the UCLA Black Male Institute and rigorous international travel schedule.

Brown Act Training Course – The training course will take place sometime in the month of June, Felicia Collins and Kelly Baptiste are still working out the details. The Board will notified when the training date, time and location is set.

#### PARENT COORDINATOR REPORT BY JULIETA YANEZ & JESSENIA MORALES

Both coordinators provided the Board with written reports in advance of the meeting.

#### DISCUSSION & ACTION ITEMS

(Presented by Ryan Griffin of ExED, Kelly Baptiste and Miguel Gamboa)

##### a. DISCUSSION & REVIEW OF FEBRUARY AND MARCH 2019 FINANCIALS

ADA at 95% at the MS which means higher funding and positive variances on revenue. We are 20 students higher than budgeted at the MS. We are on track with cash flow and school does not owe any money and has been fully funded. The Check Register is included for transparency

At the ES we are currently budgeted at 374 students and ended with 388. We currently have 404 students. We have a wait list of 40 students. Slight decline with ADA plan to address in LCAP. Higher ADA means higher cash flow. Expenses at the ES include large

purchase of Chrome Books and overages for additional utility expenses and housekeeping with the new building being open for one year. We will look into ways to become energy efficient, may possibly look at different landscaping options. Check register for the ES is included for transparency.

**Approved: (Schregardus/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**b. DISCUSSION & REVIEW/ADOPTION OF 2019-2020 SCHOOL CALENDAR**

Starting a week earlier at the MS on August 12, 2019. Allows for more prep for testing with earlier start date. The ES will start on August 19, 2019 and go one week later at the end of the year.

**Approved: (Mora/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**c. DISCUSSION & REVIEW OF 2019-2020 BOARD MEETING CALENDAR (ACTION ITEM)**

**Approved: (Polson/Schregardus)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**d. DISCUSSION & REVIEW OF 2019-2020 INSTRUCTIONAL MINUTES CALENDAR (ACTION ITEM)**

**Approved: (Mora/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**e. DISCUSSION & REVIEW OF THE 2017-18 FORM 990 TAX RETURN (ACTION ITEM)**

**Approved: (Schregardus/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**f. DISCUSSION & REVIEW OF CCU LINE OF CREDIT RENEWAL**

The line of credit was renewed for 205k/

**Approved: (Polson/Mora)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**g. DISCUSSION & REVIEW OF DRAFT 2019-2020 BUDGET**

Currently working on the 2019/2020 budget. We are developing a plan in advance of the June 30<sup>th</sup> deadline. One plan is in house subs in place of Kelly Services. Also addition of Counselor at the ES.

**Approved: (Mora/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**h. DISCUSSION & REVIEW 2020-2021 SALARY SCHEDULE**

Same as last year with some movement with 3% raises for staff. Intended to freeze to 2020/2021.

**Approved: (Schregardus/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**i. DISCUSSION & REVIEW CERTIFICATED/NON-CERTIFICATED PERFORMANCE ASSESSMENTS**

**Approved: (Schregardus/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**j. DISCUSSION & REVIEW OF LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR 2019-2020**

**Approved: (Schregardus/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**k. DISCUSSION & REVIEW OF ATTENDANCE POLICY (ACTION ITEM)**

**Approved: (Mora/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

**WLC ELEMENTARY SCHOOL DIRECTOR'S REPORT PRESENTED BY KELLY BAPTISTE, DIRECTOR**

**WLCCMS DIRECTOR'S REPORT PRESENTED BY MIGUEL GAMBOA, DIRECTOR**

**CLOSED SESSION**

The Meeting went into Closed Session at 6:25pm to discuss a Personnel Matter.

The Closed Session was adjourned to Open Session and Report Out Action Taken in Closed Session at 6:32pm.

**ADJOURNMENT**

**The meeting was called to close at 6:33pm**

**Approved: (Schregardus/Polson)**

Yes Vote: Schregardus, Polson, Fisher, Mora

